

116TH CONGRESS
1ST SESSION

H. RES. 756

Implementing the recommendations adopted by the Select Committee on the
Modernization of Congress.

IN THE HOUSE OF REPRESENTATIVES

DECEMBER 10, 2019

Mr. KILMER (for himself, Mr. GRAVES of Georgia, Ms. LOFGREN, Mr. RODNEY DAVIS of Illinois, Mr. CLEAVER, Mr. WOODALL, Ms. DELBENE, Mrs. BROOKS of Indiana, Mr. POCAN, Mr. NEWHOUSE, Ms. SCANLON, and Mr. TIMMONS) submitted the following resolution; which was referred to the Committee on House Administration, and in addition to the Committees on Transportation and Infrastructure, and the Judiciary, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

RESOLUTION

Implementing the recommendations adopted by the Select
Committee on the Modernization of Congress.

1 *Resolved,*

2 **SECTION 1. SHORT TITLE; TABLE OF CONTENTS.**

3 (a) **SHORT TITLE.**—This resolution may be cited as
4 the “Moving Our Democracy and Congressional Oper-
5 ations Towards Modernization Resolution”.

6 (b) **TABLE OF CONTENTS.**—The table of contents of
7 this resolution is as follows:

- Sec. 1. Short title; table of contents.
- Sec. 2. Definitions.

TITLE I—STREAMLINING AND REORGANIZING HUMAN RESOURCES

- Sec. 101. Centralized human resources program.
- Sec. 102. Reports on operation of Office of Diversity and Inclusion.
- Sec. 103. Examining feasibility of updating staff payroll system.
- Sec. 104. Examining feasibility of adjusting the statutory limitation on number of employees of Member offices.

TITLE II—IMPROVING ORIENTATION FOR MEMBERS-ELECT AND PROVIDING IMPROVED CONTINUING EDUCATION OPPORTUNITIES FOR MEMBERS

- Sec. 201. Plan for providing pay and benefits to staff of new Members-elect.
- Sec. 202. Improving the orientation experience of new Members.
- Sec. 203. Exploring the feasibility of establishing a Congressional Leadership Academy.
- Sec. 204. Requiring annual cybersecurity training for Members and employees.

TITLE III—MODERNIZING AND REVITALIZING TECHNOLOGY

- Sec. 301. Reforming House Information Resources.
- Sec. 302. Providing technologies to improve constituent engagement.
- Sec. 303. Streamlined approval process for outside technology vendors.
- Sec. 304. Enabling Member offices to beta test new technologies.
- Sec. 305. Creating single point of contact between House offices and HIR.
- Sec. 306. Improving Member feedback regarding outside vendors and HIR services.
- Sec. 307. Leveraging bulk purchasing power of the House.
- Sec. 308. Requiring Congressional Research Service to provide rapid response short fact sheets.
- Sec. 309. Establishing nonpartisan constituent engagement and services page on HouseNet.

TITLE IV—MAKING THE HOUSE ACCESSIBLE TO ALL

- Sec. 401. Ensuring accessibility of House websites.
- Sec. 402. Close captioning of proceedings; captioning service for videos created by House offices.
- Sec. 403. Comprehensive review of accessibility of United States Capitol Buildings and Grounds.

TITLE V—IMPROVING ACCESS TO DOCUMENTS AND PUBLICATIONS

- Sec. 501. Adopting standardized format for legislative documents.
- Sec. 502. Legislation comparison project.
- Sec. 503. Database of information on expiration of authorizations of programs.
- Sec. 504. Database of votes taken in committees.
- Sec. 505. Assignment of unique identifiers for reports filed by registered lobbyists.

1 **SEC. 2. DEFINITIONS.**

2 In this resolution, the following definitions apply:

3 (1) The term “Chief Administrative Officer”
4 means the Chief Administrative Officer of the House
5 of Representatives.

6 (2) The term “Clerk” means the Clerk of the
7 House of Representatives.

8 (3) The term “HIR” means the Office of House
9 Information Resources.

10 (4) The term “Member” means a Member of
11 the House of Representatives and a Delegate or
12 Resident Commissioner to the Congress.

13 **TITLE I—STREAMLINING AND**
14 **REORGANIZING HUMAN RE-**
15 **SOURCES**

16 **SEC. 101. CENTRALIZED HUMAN RESOURCES PROGRAM.**

17 (a) ESTABLISHMENT AND OPERATION OF PRO-
18 GRAM.—In order to improve recruitment and retention of
19 a diverse workforce, develop best human resources prac-
20 tices, and take steps to improve competitive compensation
21 and benefits for employees, the Chief Administrative Offi-
22 cer shall establish and operate a centralized human re-
23 sources program to assist Member, committee, and leader-
24 ship office staff.

1 (b) FEATURES OF PROGRAM.—The program estab-
2 lished under this section shall provide the following serv-
3 ices:

4 (1) Developing a centralized repository of prac-
5 tices collected from internal and external sources
6 that have proven to be successful in hiring, pro-
7 moting, and managing staff, updated from time to
8 time.

9 (2) Improving diversity recruitment by imple-
10 menting and promoting best practices for actively
11 seeking out candidates of various backgrounds, expe-
12 riences, and talents, including through outreach to
13 under-represented colleges and universities, commu-
14 nity colleges, historically Black colleges and univer-
15 sities, and organizations for individuals with disabil-
16 ities, and compiling a list of such candidates into the
17 House résumé portal.

18 (3) Reevaluating current Member, committee,
19 and leadership office employee benefits (including
20 the evaluation of the capacity and costs of the
21 House child care center and student loan repayment
22 program) and submitting to the Committee on
23 House Administration on a regular and ongoing
24 basis recommendations for additions or improve-
25 ments to such benefits which will improve recruit-

1 ment and retention, exploring options such as
2 telework, flex schedules, returnship programs, and
3 sabbaticals.

4 (4) Conducting a biennial staff survey as well
5 as offering an optional exit survey to Member, com-
6 mittee, and leadership office staff.

7 (5) Making improvements to the House résumé
8 bank, including making such bank into a user-
9 friendly, searchable portal through which Member,
10 committee, and leadership offices can select a range
11 of criteria to narrow down the candidate pool, and
12 including ways to promote and publicize the exist-
13 ence and availability of such bank to internal and
14 external users.

15 (6) Improving and managing the House Va-
16 cancy Announcement and Placement Service.

17 (7) Providing Members-elect with information
18 on the full range of services offered to their staff in
19 an easily understandable and organized format im-
20 mediately following the certification of their election
21 results.

22 (c) OPERATION OF PROGRAM.—

23 (1) STAFF.—The Chief Administrative Officer
24 shall designate a Deputy Chief Human Resources
25 Officer who shall be responsible for the operation of

1 the program established under this section, using ex-
2 isting staff and resources of the Office of the Chief
3 Administrative Officer.

4 (2) LOCATION; AVAILABILITY OF SERVICES ON-
5 LINE.—The program shall be located in a physical
6 location which is easily accessible to the offices using
7 the resources of the program, and shall provide an
8 online portal through which offices may obtain these
9 services.

10 (d) REGULATIONS.—The Committee on House Ad-
11 ministration may issue regulations and take any other
12 steps as may be required to carry out this section.

13 **SEC. 102. REPORTS ON OPERATION OF OFFICE OF DIVER-**
14 **SITY AND INCLUSION.**

15 In accordance with House Resolution 6, One Hun-
16 dred Sixteenth Congress, the Office of Diversity and Inclu-
17 sion of the House of Representatives shall submit the fol-
18 lowing plans and reports:

19 (1) Not later than 60 days after the appoint-
20 ment of the Director of the Office, the Office shall
21 submit to the Committee on House Administration
22 an operational plan for the Office that shall include,
23 consistent with applicable House rules, regulations,
24 and law, a plan for appointing and establishing du-

1 ties for staff of the Office which shall set forth a
2 proposed maximum number of staff.

3 (2) Not later than 90 days after submitting the
4 operational plan under paragraph (1), the Office
5 shall submit a diversity plan to the Committee on
6 House Administration for the Committee's review
7 and approval, and shall include in the plan the fol-
8 lowing:

9 (A) Policies to direct and guide House em-
10 ploying offices to recruit, hire, train, develop,
11 advance, promote, and retain a diverse work-
12 force, consistent with applicable House rules,
13 regulations, and law.

14 (B) The development of a survey, in con-
15 sultation with the Committee on House Admin-
16 istration, to evaluate diversity in House employ-
17 ing offices.

18 (C) A framework for the annual diversity
19 report required under paragraph (3).

20 (D) A proposal for the composition of an
21 Advisory Council that shall, as necessary, in-
22 form the work of the Office.

23 (E) Any additional components as deter-
24 mined by the Committee on House Administra-
25 tion.

1 (3) At the end of each session of Congress, the
2 Office shall submit a House of Representatives di-
3 versity report to the Speaker, the majority leader
4 and minority leader, the chair and ranking minority
5 member of the Committee on House Administration,
6 and the chair and ranking minority member of the
7 Subcommittee on the Legislative Branch of the
8 Committee on Appropriations.

9 **SEC. 103. EXAMINING FEASIBILITY OF UPDATING STAFF**
10 **PAYROLL SYSTEM.**

11 (a) **REQUIREMENT.**—Not later than 120 days after
12 the date of adoption of this resolution, the Chief Adminis-
13 trative Officer and the Inspector General of the House of
14 Representatives shall submit to the Committee on House
15 Administration a report on the feasibility of updating the
16 employee payroll system in order to address considerations
17 of younger and lower-paid employees, as well as issues ex-
18 perienced generally by some employees regarding the cur-
19 rent monthly pay schedule.

20 (b) **CONTENTS.**—The report submitted under sub-
21 section (a) shall include the following:

22 (1) The results of any employee surveys regard-
23 ing the desirability of changing the employee payroll
24 system or providing both a monthly or bimonthly
25 system.

1 (2) An analysis of any costs associated with
2 making changes to the current employee payroll sys-
3 tem, including providing additional options for the
4 schedule of payments.

5 (3) An analysis of any impediments or concerns
6 with making any changes to the current staff payroll
7 system.

8 (c) REGULATIONS.—The Committee on House Ad-
9 ministration may issue regulations to carry out any rec-
10 ommendations made in the report required under sub-
11 section (a) or take any other steps as may be required
12 to carry out this section.

13 **SEC. 104. EXAMINING FEASIBILITY OF ADJUSTING THE**
14 **STATUTORY LIMITATION ON NUMBER OF EM-**
15 **PLOYEES OF MEMBER OFFICES.**

16 (a) REQUIREMENT.—The Chief Administrative Offi-
17 cer shall enter into a contract with an outside entity under
18 which the entity shall work with the Chief Administrative
19 Officer to prepare and submit a report examining the fea-
20 sibility of adjusting the statutory limitation established in
21 1975 on the number of employees who may be employed
22 in the office of a Member.

23 (b) CONTENTS OF REPORT.—The report described in
24 subsection (a) shall include the following:

1 (1) Information regarding the size and demo-
2 graphic makeup of each congressional district, in-
3 cluding the number and coverage area of each dis-
4 trict office.

5 (2) The average number of employees for each
6 district office, including common tasks by position.

7 (3) Recommendations regarding the optimal
8 number of employees in both offices located in
9 House office buildings and district offices to address
10 common office workflows and constituent requests,
11 including changes in technology that have occurred
12 recently and are expected to occur in the near future
13 that would have an effect on such number.

14 (4) Recommendations regarding employee sala-
15 ries and costs, including recommendations for nec-
16 essary changes to the Members' Representational Al-
17 lowance that would be necessary to carry out such
18 recommendations.

19 (c) DEADLINES.—

20 (1) RECOMMENDATION OF CONTRACTORS.—Not
21 later than 60 days after the date of adoption of this
22 resolution, the Chief Administrative Officer shall
23 identify for the Committee of House Administration
24 a multiple number of entities who, in the judgement

1 of the Chief Administrative Officer, are capable of
2 providing the report described in subsection (a).

3 (2) SUBMISSION OF REPORT.—Under the con-
4 tract entered into pursuant to this section, the entity
5 shall submit the report not later than 180 days after
6 the signing of the contract.

7 **TITLE II—IMPROVING ORIENTA-**
8 **TION FOR MEMBERS-ELECT**
9 **AND PROVIDING IMPROVED**
10 **CONTINUING EDUCATION OP-**
11 **PORTUNITIES FOR MEMBERS**

12 **SEC. 201. PLAN FOR PROVIDING PAY AND BENEFITS TO**
13 **STAFF OF NEW MEMBERS-ELECT.**

14 (a) REQUIREMENT.—Not later than 90 days after the
15 date of the adoption of this resolution, the Clerk of the
16 House shall submit a report to the Committee on House
17 Administration that includes—

18 (1) a detailed plan for paying a salary and pro-
19 viding benefits for an individual to serve as an em-
20 ployee of a Member-elect during the period begin-
21 ning on the date on which the Member-elect is elect-
22 ed and ending on the date on which the Member-
23 elect takes the oath of office;

1 Members, including Members elected in a special
2 election during a Congress.

3 (2) The Committee shall work to ensure that
4 courses on the Rules of the House, decorum and de-
5 bate, and other such courses on practices to promote
6 civility and respect are made available to Members.

7 (3) The Committee shall work to ensure that
8 archived audio and visual recordings of orientation
9 sessions are made available for reference.

10 (4) The Committee shall work to provide a
11 range of House training programs and support serv-
12 ices, including courses to promote civility and en-
13 courage decorum, for new Members and the senior
14 staff of new Members throughout the Members' first
15 term.

16 (5) To the extent the Committee considers ap-
17 propriate, the Committee shall examine the feasi-
18 bility of providing a “just in time” approach to ori-
19 entation sessions under which information is pro-
20 vided at the time at which it will be most useful to
21 the Members.

22 (b) PROVIDING SERVICES IN NONPARTISAN MAN-
23 NER.—To the greatest extent practicable, the Committee
24 on House Administration shall ensure that the orientation
25 services provided to new Members, including in-person

1 courses and sessions, are provided in a nonpartisan man-
2 ner.

3 (c) REGULATIONS.—The Committee on House Ad-
4 ministration may issue regulations or take any other steps
5 as may be required to carry out this section.

6 **SEC. 203. EXPLORING THE FEASIBILITY OF ESTABLISHING**
7 **A CONGRESSIONAL LEADERSHIP ACADEMY.**

8 (a) SURVEY OF MEMBERS.—The Chief Administra-
9 tive Officer shall conduct a survey of Members, in writing
10 and electronically, to determine the level of interest in es-
11 tablishing a Congressional Leadership Academy to provide
12 online and in-person continuing education opportunities
13 that will promote professional development and institu-
14 tional training, including the feasibility of setting up a
15 pilot program to establish such an Academy.

16 (b) REPORT.—Not later than 120 days after the date
17 of the adoption of this resolution, the Chief Administrative
18 Officer shall submit a report to the Committee on House
19 Administration on the results of the survey conducted
20 under subsection (a), and shall include in the estimates
21 of costs of establishing and operating a Congressional
22 Leadership Academy as well as any impediments to estab-
23 lishing such an Academy, including impediments relating
24 to technology, security, or content.

1 **SEC. 204. REQUIRING ANNUAL CYBERSECURITY TRAINING**
2 **FOR MEMBERS AND EMPLOYEES.**

3 (a) **REQUIREMENT FOR TRAINING.**—The Chief Ad-
4 ministrative Officer shall carry out a cybersecurity train-
5 ing program under which each Member, officer, and em-
6 ployee of the House receives an appropriate amount of cy-
7 bersecurity training each year.

8 (b) **DEADLINES.**—

9 (1) **NEW MEMBERS AND EMPLOYEES.**—A new
10 Member, officer, or employee of the House shall re-
11 ceive training under the program under this section
12 not later than 30 days after beginning service to the
13 House.

14 (2) **CERTIFICATION OF COMPLETION BY EM-**
15 **PLOYEES.**—Not later than January 31 of each year,
16 each officer and employee of the House shall file a
17 certification with the Chief Administrative Officer
18 that the officer or employee completed an informa-
19 tion security training program as established by this
20 subsection.

21 (c) **REGULATIONS.**—The Committee on House Ad-
22 ministration may issue regulations or take any other steps
23 as may be required to carry out this section.

1 **TITLE III—MODERNIZING AND**
2 **REVITALIZING TECHNOLOGY**

3 **SEC. 301. REFORMING HOUSE INFORMATION RESOURCES.**

4 (a) REQUIREMENT.—Not later than 180 days after
5 the date of the adoption of this resolution, the Chief Ad-
6 ministrative Officer shall submit a report to the Com-
7 mittee on House Administration on the operations of the
8 Office of House Information Resources. Such report shall
9 include—

10 (1) a roadmap for addressing the root causes of
11 HIR’s systemic inability to deliver enterprise pro-
12 grams and information technology services in a time-
13 ly manner that satisfies the needs of Member offices;

14 (2) recommendations to improve the quality of
15 HIR services, such as web design and information
16 technology support;

17 (3) recommendations for changes to HIR’s mis-
18 sion to better align it with the needs of Member of-
19 fices; and

20 (4) methods to reduce duplicative spending on
21 information technology services.

22 (b) CONDUCTING OUTSIDE REVIEW.—The Com-
23 mittee on House Administration may direct the Chief Ad-
24 ministrative Officer to enter into a contract with an out-
25 side entity to provide the Committee with an independent

1 review of the operations of HIR and to provide inde-
2 pendent recommendations to the Committee regarding
3 strategies and steps for reforming HIR's operations.

4 (c) REGULATIONS.—The Committee on House Ad-
5 ministration may issue regulations or take any other steps
6 as may be required to address the report submitted by
7 the Chief Administrative Officer under subsection (a) and,
8 if applicable, the recommendations provided by an outside
9 entity pursuant to the contract entered into under sub-
10 section (b).

11 **SEC. 302. PROVIDING TECHNOLOGIES TO IMPROVE CON-**
12 **STITUENT ENGAGEMENT.**

13 The Committee on House Administration may issue
14 regulations or take any other steps as may be required
15 to ensure that Member offices have the necessary tech-
16 nology and software to improve the efficiency and oper-
17 ation of Member offices and to improve constituent en-
18 gagement, including, as soon as practicable after the date
19 of the adoption of this resolution, the implementation of
20 the following:

21 (1) The ability of individuals to use mobile de-
22 vices and computers of the House to initiate and re-
23 ceive video calls, including through the use of Voice
24 Over Internet Protocol (VoIP) applications.

1 (2) The ability of Members to sign legislation,
2 correspondence, and constituent consent forms using
3 electronic signatures, in accordance with guidance
4 developed in coordination with the Clerk of the
5 House of Representatives.

6 (3) The ability of individuals to set up a virtual
7 private network to connect to the network of the
8 House on any mobile device or computer of the
9 House, in accordance with security guidelines estab-
10 lished by the Chief Administrative Officer.

11 (4) The ability of the constituents of a Member
12 to upload requests for casework directly to the Mem-
13 ber's official public website.

14 **SEC. 303. STREAMLINED APPROVAL PROCESS FOR OUT-**
15 **SIDE TECHNOLOGY VENDORS.**

16 (a) REQUIREMENT.—Not later than 90 days after the
17 date of the adoption of this resolution, HIR shall submit
18 a report to the Committee on House Administration de-
19 scribing the steps necessary to create a streamlined proc-
20 ess for the approval of outside technology vendors by HIR,
21 including a discussion of unique legal, statutory, or other
22 considerations relating to the House environment, costs,
23 obstacles to creating and operating such an approval proc-
24 ess, and security or other issues relating to such a process.

1 (b) REGULATIONS.—The Committee on House Ad-
2 ministration may issue regulations to carry out any rec-
3 ommendations made in the report required under sub-
4 section (a) or take any other steps as may be required
5 to carry out this section.

6 **SEC. 304. ENABLING MEMBER OFFICES TO BETA TEST NEW**
7 **TECHNOLOGIES.**

8 (a) REQUIREMENT.—Not later than 120 days after
9 the date of the adoption of this resolution, HIR shall sub-
10 mit a report to the Committee on House Administration
11 on establishing a program under which Member, com-
12 mittee, and leadership offices may elect to beta test a new
13 information technology or application developed by an out-
14 side vendor prior to the final approval by House Informa-
15 tion Resources of the use of such technology or application
16 for such offices, and shall include in the report a descrip-
17 tion of the steps necessary to set up such a program, the
18 operation of such program, the identification of additional
19 costs that may be incurred by such a program, and the
20 identification of the steps necessary to ensure security and
21 steps necessary to protect against jeopardizing the House
22 enterprise.

23 (b) REGULATIONS.—The Committee on House Ad-
24 ministration may issue regulations to carry out any rec-
25 ommendations made in the report required under sub-

1 section (a) or take any other steps as may be required
2 to carry out this section.

3 **SEC. 305. CREATING SINGLE POINT OF CONTACT BETWEEN**
4 **HOUSE OFFICES AND HIR.**

5 (a) REQUIREMENT.—Not later than 60 days after the
6 date of the adoption of this resolution, the Chief Adminis-
7 trative Officer shall submit a report to the Committee on
8 House Administration on the steps and actions necessary
9 to ensure that HIR establishes a single point-of-contact
10 within HIR for each office of the House so that the same
11 employee of HIR is responsible for responding to requests
12 from the office and for coordinating the delivery of prod-
13 ucts and services to the office, including a discussion of
14 the advantages and disadvantages of such a single point-
15 of-contact.

16 (b) REGULATIONS.—The Committee on House Ad-
17 ministration may issue regulations to carry out any rec-
18 ommendations made in the report required under sub-
19 section (a) or take any other steps as may be required
20 to carry out this section.

21 **SEC. 306. IMPROVING MEMBER FEEDBACK REGARDING**
22 **OUTSIDE VENDORS AND HIR SERVICES.**

23 (a) REQUIREMENT.—Not later than 90 days after the
24 date of the adoption of this resolution, HIR shall submit

1 a report to the Committee on House Administration on
2 the steps necessary to—

3 (1) create a customer satisfaction portal on
4 HouseNet that allows Members and employees to
5 rate and review outside vendors and HIR services;

6 (2) annually survey district-level staff and dis-
7 trict-specific technology concerns; and

8 (3) survey Members and employees on what
9 technologies they would like to use.

10 (b) REGULATIONS.—The Committee on House Ad-
11 ministration may issue regulations to carry out any rec-
12 ommendations made in the report required under sub-
13 section (a) or take any other steps as may be required
14 to carry out this section.

15 **SEC. 307. LEVERAGING BULK PURCHASING POWER OF THE**
16 **HOUSE.**

17 (a) REQUIREMENT.—Not later than 90 days after the
18 date of the adoption of this resolution, the Chief Adminis-
19 trative Officer shall submit a report to the Committee on
20 House Administration on the steps necessary to provide
21 a standard suite of information technology (as described
22 in subsection (b)) for the use of offices of Members of the
23 House, including various packages and options, and shall
24 include in the report an analysis of alternative methods
25 for funding the purchase of such a suite, including increas-

1 ing the Members' Representational Allowances or creating
2 additional accounts. The report shall also include a de-
3 tailed marketing and communications plan, including
4 strategies to disseminate information regarding the stand-
5 ard suite to Member offices.

6 (b) CONTENTS OF STANDARD SUITE.—The standard
7 suite of information technology described in this sub-
8 section consists of the following, in such quantity and with
9 such features as the Chief Administrative Officer deter-
10 mines to be appropriate to enable offices of Members of
11 the House to quickly and effectively carry out their oper-
12 ations in a cost-effective manner:

13 (1) Desktop and portable computers, including
14 hardware, software, and related equipment and sup-
15 plies.

16 (2) Mobile and stationary telephones, including
17 related equipment and supplies.

18 (3) Printers, including hardware, software, and
19 related equipment and supplies.

20 (4) Internet products and services, including
21 website development and administration services.

22 (5) Related information technology and tele-
23 communications services, including technical support
24 and customer service.

25 (6) Subscriptions and subscription services.

1 (c) REGULATIONS.—The Committee on House Ad-
2 ministration may issue regulations to carry out any rec-
3 ommendations made in the report required under sub-
4 section (a) or take any other steps as may be required
5 to carry out this section.

6 **SEC. 308. REQUIRING CONGRESSIONAL RESEARCH SERV-**
7 **ICE TO PROVIDE RAPID RESPONSE SHORT**
8 **FACT SHEETS.**

9 The Committee on House Administration shall work
10 closely with the Congressional Research Service to ensure
11 that the Service has the capability to rapidly provide short,
12 nonpartisan fact sheets which may be disseminated by
13 Member offices.

14 **SEC. 309. ESTABLISHING NONPARTISAN CONSTITUENT EN-**
15 **GAGEMENT AND SERVICES PAGE ON**
16 **HOUSENET.**

17 The Committee on House Administration may issue
18 regulations, or take any other steps as may be required,
19 to establish a nonpartisan constituent engagement and
20 services page on HouseNet which will better disseminate
21 best practices and ideas regarding ways to optimize and
22 improve constituent engagement and service.

1 **TITLE IV—MAKING THE HOUSE**
2 **ACCESSIBLE TO ALL**

3 **SEC. 401. ENSURING ACCESSIBILITY OF HOUSE WEBSITES.**

4 (a) **REQUIREMENT.**—Not later than 90 days after the
5 date of the adoption of this resolution, the Chief Adminis-
6 trative Officer shall submit a report to the Committee on
7 House Administration detailing a plan to ensure that all
8 House websites and applications are accessible. Such re-
9 port shall include—

10 (1) a schedule for scanning and analyzing all
11 House websites and applications to determine the
12 accessibility level of each such website and applica-
13 tion;

14 (2) an analysis of the resources and assistance
15 necessary to ensure all relevant systems are compat-
16 ible with common programs used by major disability
17 groups; and

18 (3) a plan to ensure that all updates to such
19 websites and applications, as well as new websites
20 and applications, are accessible.

21 (b) **REGULATIONS.**—The Committee on House Ad-
22 ministration may issue regulations to carry out any rec-
23 ommendations made in the report required under sub-
24 section (a) or take any other steps as may be required
25 to carry out this section.

1 **SEC. 402. CLOSE CAPTIONING OF PROCEEDINGS; CAP-**
2 **TIONING SERVICE FOR VIDEOS CREATED BY**
3 **HOUSE OFFICES.**

4 (a) **REQUIREMENT.**—Not later than 180 days after
5 the date of the adoption of this resolution, the Chief Ad-
6 ministrative Officer and the Clerk shall submit a report
7 to the Committee on House Administration detailing a
8 plan to ensure that all House proceedings that are broad-
9 cast on television or streamed on the internet provide
10 closed caption services, and provide a free captioning serv-
11 ice for all web videos created by Member, committee, and
12 leadership offices, as well as the Office of the Chief Ad-
13 ministrative Officer and the Office of the Clerk. Such re-
14 port shall include—

15 (1) a statement of the estimated costs of pro-
16 viding close captioning services for all such pro-
17 ceedings;

18 (2) a statement of the estimated costs of pro-
19 viding captioning service for all such web videos;

20 (3) an estimated timeline for carrying out the
21 plan; and

22 (4) a discussion of any barriers to carrying out
23 the plan, including statutory or regulatory impedi-
24 ments.

25 (b) **REGULATIONS.**—The Committee on House Ad-
26 ministration may issue regulations to carry out any rec-

1 ommendations made in the report required under sub-
2 section (a) or take any other steps as may be required
3 to carry out this section.

4 **SEC. 403. COMPREHENSIVE REVIEW OF ACCESSIBILITY OF**
5 **UNITED STATES CAPITOL BUILDINGS AND**
6 **GROUNDS.**

7 (a) REQUIREMENT.—Not later than 180 days after
8 the date of the adoption of this resolution, the Architect
9 of the Capitol, the Sergeant at Arms of the House of Rep-
10 resentatives, and the Executive Director of the Office of
11 Congressional Workplace Rights, shall provide a joint re-
12 port to the Committee on House Administration identi-
13 fying areas of the Capitol buildings and the United States
14 Capitol Grounds that are not currently accessible, the esti-
15 mated costs of making such areas accessible, including a
16 timetable and plan for making accessibility modifications,
17 and a discussion of future challenges to ensuring full ac-
18 cessibility.

19 (b) REGULATIONS.—The Committee on House Ad-
20 ministration may issue regulations to carry out any rec-
21 ommendations made in the report required under sub-
22 section (a) or take any other steps as may be required
23 to carry out this section.

1 **TITLE V—IMPROVING ACCESS**
2 **TO DOCUMENTS AND PUBLI-**
3 **CATIONS**

4 **SEC. 501. ADOPTING STANDARDIZED FORMAT FOR LEGIS-**
5 **LATIVE DOCUMENTS.**

6 (a) REQUIREMENT.—Not later than 60 days after the
7 date of the adoption of this resolution, the Clerk shall sub-
8 mit a report to the Committee on House Administration
9 regarding the status of the overall implementation and
10 adoption of a standardized format for drafting, viewing,
11 and publishing legislation to improve transparency and ef-
12 ficiency throughout the lawmaking process, specifically in-
13 cluding the status of the overall implementation of the Ex-
14 tensible Markup Language, or XML, schema known as
15 United States Legislative Markup.

16 (b) INITIAL REPORT.—The report required under
17 subsection (a) shall include a detailed plan for completing
18 the overall implementation and adoption of the format de-
19 scribed in such subsection, including a timeline, a state-
20 ment of the costs incurred as of the date of such report,
21 and a statement of the expected costs anticipated to be
22 incurred in the future.

23 (c) QUARTERLY REPORTS.—Not later than 15 days
24 after the last day of each calendar quarter that begins
25 after the submission of the report under subsection (a),

1 the Clerk shall submit to the Committee on House Admin-
2 istration a status report on the progress made during that
3 quarter regarding the overall implementation and adoption
4 of the format described in such subsection, including any
5 updates to the timeline and to the costs incurred during
6 that quarter and expected to be incurred in the future,
7 and a detailed account of actions taken to implement and
8 adopt the format during the quarter covered by the report.

9 (d) REGULATIONS.—The Committee on House Ad-
10 ministration may issue regulations to carry out any rec-
11 ommendations made in the report required under sub-
12 section (a) or take any other steps as may be required
13 to carry out this section.

14 **SEC. 502. LEGISLATION COMPARISON PROJECT.**

15 (a) REQUIREMENT.—Not later than 90 days after the
16 date of the adoption of this resolution, the Clerk shall sub-
17 mit a report to the Committee on House Administration
18 regarding the status of the completion of the legislative
19 comparison project required by clause 12 of rule XXI of
20 the Rules of the House of Representatives.

21 (b) INITIAL REPORT.—The report required under
22 subsection (a) shall include a detailed plan for completing
23 the legislative comparison project, including a timeline, a
24 statement of the costs incurred as of the date of the re-

1 port, and a statement of the expected costs anticipated
2 to be incurred in the future.

3 (c) QUARTERLY REPORTS.—Not later than 15 days
4 after the last day of each calendar quarter that begins
5 after the submission of the report under subsection (a),
6 the Clerk shall submit to the Committee on House Admin-
7 istration a status report on the progress made during that
8 quarter regarding the completion of the legislative com-
9 parison project, including any updates to the timeline and
10 to the costs incurred during that quarter and expected to
11 be incurred in the future, and a detailed account of actions
12 taken to complete the legislative comparison project dur-
13 ing the quarter covered by the report.

14 (d) REGULATIONS.—The Committee on House Ad-
15 ministration may issue regulations to carry out any rec-
16 ommendations made in the report required under sub-
17 section (a) or take any other steps as may be required
18 to carry out this section.

19 **SEC. 503. DATABASE OF INFORMATION ON EXPIRATION OF**
20 **AUTHORIZATIONS OF PROGRAMS.**

21 (a) REQUIREMENT.—Not later than 120 days after
22 the date of the adoption of this resolution, the Clerk shall
23 submit a report to the Committee on House Administra-
24 tion regarding the establishment and maintenance, on its
25 public website, of an up-to-date database that is search-

1 able, sortable, and downloadable of the expiration dates
2 of all Federal programs and the primary committee of
3 subject matter jurisdiction over each such program.

4 (b) INITIAL REPORT.—The report required under
5 subsection (a) shall include a detailed plan for the comple-
6 tion and implementation of such database, including a
7 timeline and a statement of ongoing and expected costs
8 of development and implementation, any necessary legal
9 or legislative authorities, as well as any barriers of difficul-
10 ties identified regarding the completion and operation of
11 the database. Such report shall also include a discussion
12 and recommendations on ensuring that such database—

13 (1) is updated on a continual and ongoing
14 basis, including requiring that the Clerk posts all
15 relevant information not later than 30 days after re-
16 ceipt; and

17 (2) includes information provided by standing
18 and select committees (except the Committee on Ap-
19 propriations, the Committee on Ethics, the Com-
20 mittee on Rules, and the Permanent Select Com-
21 mittee on Intelligence), as well as recommendations
22 to ensure that such committees provide the required
23 information on a timely and regular basis.

24 (c) ANNUAL REPORTS.—Not later than 15 days after
25 the last day of each calendar year that begins after the

1 submission of the report under subsection (a), the Clerk
2 shall submit to the Committee on House Administration
3 a report regarding the progress made regarding the estab-
4 lishment and maintenance of the database described in
5 such subsection, including any updates to the timeline and
6 to the costs incurred or expected to be incurred (as re-
7 quired under subsection (b)), and a detailed account of
8 actions taken to establish and maintain the database dur-
9 ing the year covered by the report.

10 (d) REGULATIONS.—The Committee on House Ad-
11 ministration may issue regulations to carry out any rec-
12 ommendations made in the report required under sub-
13 section (a) or take any other steps as may be required
14 to carry out this section.

15 **SEC. 504. DATABASE OF VOTES TAKEN IN COMMITTEES.**

16 (a) REQUIREMENT.—Not later than 120 days after
17 the date of the adoption of this resolution, the Clerk shall
18 submit a report to the Committee on House Administra-
19 tion regarding the establishment and maintenance, on its
20 public website, of a separate database for the 116th Con-
21 gress and each subsequent Congress of all recorded votes
22 in committees (except for recorded votes taken by the
23 Committee on Ethics or for any votes taken by any com-
24 mittee in executive session) that is sortable, up-to-date,
25 and downloadable.

1 (b) INITIAL REPORT.—The report required under
2 subsection (a) shall include a detailed plan for completion
3 and implementation of the database described in such sub-
4 section, including a timeline and a statement of the ongoing
5 and expected costs of development and implementation,
6 any necessary legal or legislative authorities, as well
7 as any barriers of difficulties identified regarding the completion
8 and operation of the database. Such report shall
9 also include a discussion and recommendations on ensuring
10 that such database—

11 (1) is updated on a continual and ongoing
12 basis; and

13 (2) requires each standing and select committee
14 to provide to the Clerk with information respecting
15 recorded votes taken in that committee (excluding
16 votes which are not required to be included in the
17 database) within 72 hours of such vote, to include
18 a brief description of the matter on which the recorded
19 vote was taken, the name of each Member of
20 the committee voting on that matter, whether the
21 vote was in the affirmative or the negative, and the
22 total tally of the votes.

23 (c) QUARTERLY REPORTS.—Not later than 15 days
24 after the last day of each calendar quarter that begins
25 after the submission of the report under subsection (a),

1 the Clerk shall submit to the Committee on House Admin-
2 istration a report regarding the progress made regarding
3 the establishment and maintenance of the database de-
4 scribed in such subsection, including any updates to the
5 detailed timeline and to the costs incurred or expected to
6 be incurred (as required under subsection (b)), and a de-
7 tailed account of actions taken to establish and maintain
8 the database during for the quarter covered by the report.

9 (d) REGULATIONS.—The Committee on House Ad-
10 ministration may issue regulations to carry out any rec-
11 ommendations made in the report required under sub-
12 section (a) or take any other steps as may be required
13 to carry out this section.

14 **SEC. 505. ASSIGNMENT OF UNIQUE IDENTIFIERS FOR RE-**
15 **PORTS FILED BY REGISTERED LOBBYISTS.**

16 (a) REQUIREMENT.—Not later than 60 days after the
17 date of the adoption of this resolution, the Clerk shall sub-
18 mit a report to the Committee on House Administration
19 regarding the status of assigning a unique identification
20 number with respect to each person who files a registra-
21 tion statement or other report required to be filed with
22 the Clerk under the Lobbying Disclosure Act of 1995 (2
23 U.S.C. 1601 et seq.), to be used for all purposes under
24 such Act (including the public availability of such state-

1 ments and reports) with respect to each statement or re-
2 port required to be filed by that person with the Clerk.

3 (b) INITIAL REPORT.—The report required under
4 subsection (a) shall include a detailed plan for assigning
5 the unique identification numbers described in such sub-
6 section, including a timeline, a statement of the ongoing
7 and expected costs of carrying out such plan, and a de-
8 scription of any obstacles to carrying out the plan (includ-
9 ing obstacles relating to the Lobbying Disclosure Act of
10 1995 or other laws).

11 (c) QUARTERLY REPORTS.—Not later than 15 days
12 after the last day of each calendar quarter that begins
13 after the submission of the report under subsection (a),
14 the Clerk shall submit to the Committee on House Admin-
15 istration a report regarding the progress made regarding
16 the overall implementation of the assignment of the unique
17 identification numbers described in such subsection, in-
18 cluding any updates to the timeline and to the costs in-
19 curred or expected to be incurred as required under sub-
20 section (b) and a detailed account of actions taken to carry
21 out the assignment of such unique identification numbers
22 during for the quarter covered by the report.

23 (d) REGULATIONS.—The Committee on House Ad-
24 ministration may issue regulations to carry out any rec-
25 ommendations made in the report required under sub-

- 1 section (a) or take any other steps as may be required
- 2 to carry out this section.

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